

SASKATCHEWAN PIPING INDUSTRY JOINT TRAINING BOARD APPLICATION FOR APPRENTICESHIP

PLEASE READ CAREFULLY!

For the Joint Training Committee to accept and/or review your application, **ALL DOCUMENTS MUST BE ATTACHED**, and **THE APPLICATION MUST BE COMPLETED IN ITS ENTIRETY**. **YOUR APPLICATION WILL NOT BE ACCEPTED IF NOT COMPLETE.**

1. The Joint Training Committee will hold all information in strict confidence for the sole purpose of determining the applicant's suitability to learn the Steamfitter/Pipefitter, Plumber, Sprinkler Fitter, Refrigeration Mechanic, Industrial Instrument Technician and Welder trades.
2. Put your name on the top of all three copies of "Applicant's Personal Reference Form". These forms can be completed by past employers or people who you know, but not those related by blood or marriage. All three reference forms are required to be completed.
3. Attach high school transcript or GED marks, trade school marks, Year card (if applicable) and previous piping trades apprenticeship transcripts. Educational transcripts that are not in English must be translated. **NOTE:** The educational requirement for apprenticeship is a Grade Twelve diploma (if modified classes on transcript, you will be subject to an accu-placement exam through Sask Apprenticeship at your cost) or GED 12. **If you do not meet the educational requirement your application will not be accepted.**
4. Applicants whose first language is not English must have permanent resident status and a valid minimum Canadian Language Benchmark Assessment of six (CLB6). **If you do not meet the CLB6 requirement your application will not be accepted.**
5. Applicant **MUST** be a resident of Saskatchewan and have a valid Saskatchewan driver's license and Health Services Card.
6. Include a current resume in addition to the completed application (i.e., No "See Resume" responses on the application will be accepted.)
7. Inform this office if you change your address or phone number.
8. Return your completed application to the Saskatchewan Piping Industry Joint Training Board:

334 Robin Way
Saskatoon, SK S7L 4X6 **OR** scan & email to: inquiries@saskpiping.ca

APPRENTICE DISPATCH CALL OUT NUMBER: (306) 380-7626

Applications are kept on file for 12 months from the date they were accepted, at which time they are destroyed without further notice.

To obtain Highschool Transcripts:

Applicants who attended High School in Saskatchewan are to contact Education, Student Records at the address below to obtain their transcripts.

REGINA CENTRE CROSSING (Old Superstore Building)
128 - 1621 ALBERT STREET
Regina, SK S4P 2S5
Tel: (306) 787-9525 Fax: (306) 787-0035

Applicants who did not attend High School in Saskatchewan are to contact the Department of Education in the appropriate Province, Country, etc.

To obtain your GED Marks:

GED Office
Program Innovation Branch,
Ministry of Advanced Education, Employment, and Immigration
12th floor, 1945 Hamilton Street
Regina, SK S4P 2C8
Tel: (306) 787-5597 Fax: (306) 787-7182
Email: GED@gov.sk.ca

To obtain Canadian Language Assessment Benchmark testing information:

Regina Open Door Society
2220 – 12th Avenue
Regina, SK
Tel: (306) 352-3500 Fax: (306) 757-8166

Newcomer Information Centre
2332 – 11th Avenue OR #106, 129 – 3rd Avenue North
Regina, SK Saskatoon, SK
Tel: (306) 352-5775 (306) 343-8303
Fax: (306) 352-5011 (306) 343-1744

It is the Applicant's responsibility to obtain his/her High School Transcript or GED Marks.

Marks are to be attached to this Application

APPLICATION FOR APPRENTICESHIP TRAINING

Trade interested in:

- Steamfitter/Pipefitter Plumber Sprinkler Fitter Metal
 Refrigeration Mechanic Welder Industrial Instrument Tech

PLEASE PRINT CLEARLY

NAME: _____ D.O.B: _____
 (mm/dd/yyyy)
 ADDRESS: _____
 CITY: _____ PROV: _____ P.C.: _____
 HOME PHONE: _____ CELL PHONE: _____
 EMAIL: _____ S.I.N. # _____

FIRST LANGUAGE: English French Other _____

If other, please attached Canadian Language Benchmark Assessment of six (CLB6) Verification

- Do you have an active Apprenticeship Contract? YES NO
 Were you a member of the Canadian Military? YES NO
 Are you a member of the Canadian Reserves? YES NO

WORK EXPERIENCE (current employer to previous) **DO NOT WRITE SEE RESUME**

Dates Employed From To	Company Name	Kind of Business	Salary	Type of Duties

Attach copies of all school transcripts – high school, college, trade school, etc.

Type of School	Name of School	Dates Attended From To	Grade or Lvl Completed
College			
Trade School			
High School			
Other			

Trade-Related Courses	Yes & Date Taken	No
Standard First Aid		
CPR		
Construction Safety		
Rights & Responsibilities		
Other		

1. Have you completed a Pre-Employment or Pre-Trade Pipe Trades program?

If yes, where and when: _____

2. If you are indentured, what level(s) of Technical Training have you completed?

(Please attach your most current Year Card). _____

3. What school subjects interest you the most? _____

4. What school subjects interest you the least? _____

5. Who referred you to Saskatchewan Piping Industry Joint Training Committee (SPIJTC)?

6. Have you ever been a member of the United Association?

If yes, where? _____

Why did you leave? _____

7 Do you have a valid driver's license?

YES	NO

8 Do you have transportation?

--	--

9 Do you understand that working in the trades most times will require you to work out of town?

--	--

10 Do you have a problem working away from home for a week or more at a time?

--	--

If yes, explain why: _____

11 Are you willing to attend meetings set up by the Training Committee on your own time?

--	--

12 Do you realize there is no guarantee of stable employment?

--	--

13 Do you agree to attend the required levels of technical training as scheduled and maintain an acceptable average in those classes?

--	--

14 Do you agree to attend the required Mandatory Courses at nights offered at the Saskatoon Facility while attending technical training in Saskatoon during the duration of your Apprenticeship Program?

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15 Do you agree to purchase text materials for use in related technical training classes as required?

--	--

16 Are you willing to accept the wage rates as set out in the collective agreement (rates go according to hours worked plus technical training taken)?

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17 Are you able to follow orders given to you by the employer?

--	--

18 Are you willing to work under the direction of a Journey Worker on the job site and perform job duties satisfactorily as assigned by the supervisor?

--	--

19 Have you read and do you understand and agree to the U.A. Standards of Excellence (see attached form)?

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20 Are you willing to abide by all rules and regulations of the Saskatchewan Piping Industry Joint Training Committee, the Saskatchewan Apprenticeship and Trade Certification Act and Regulations, Local Union 179 Working Rules and Bylaws?

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21 Are you aware that a probationary period is to be served?

--	--

22 I agree that failure to satisfactorily complete the probation period will result in my application to be terminated.

23. Explain why you think you would like to serve an Apprenticeship and become a certified

Journey person. _____

If my application is accepted, I agree to comply with all rules and regulations as adopted by the Joint Training Committee, the Saskatchewan Apprenticeship and Trade Certification Commission and Local Union 179 Working Rules and Bylaws, failure to do so can result in the termination of my apprenticeship.

If I am accepted into an Apprenticeship Program I agree to work only in the trade I am indentured in until I have completed my Program and I agree to attend the required levels of training as scheduled and maintain an acceptable average in those classes.

Signature: _____

I agree to attend the required Mandatory Courses at nights offered at the Saskatoon Facility while attending technical training in Saskatoon during the duration of my Apprenticeship Program.

Signature: _____

I declare that this application is true to the best of my knowledge and belief and I agree that any false statement(s) will be just cause for termination of my apprenticeship.

Dated this _____ day of _____ 20_____

Signature: _____

Printed Name: _____

I HAVE ENCLOSED THE FOLLOWING:

High School Transcripts or GED Marks. Proof of prior experience in the Piping Trades or Pre-Trades Plumber/Pipefitter Program (if applicable). Three Completed Reference Forms

I realize that if I have not completed all requirement of this Application for Apprenticeship or attached the above forms, my application will not be processed.

This Section to be completed by Saskatchewan Piping Industry Joint Training Board

Application Accepted

Application Rejected

Date: _____

Date: _____



U.A. Standards for Excellence

MEMBER AND LOCAL UNION RESPONSIBILITIES:

To ensure the **UA Standard for Excellence** platform meets and maintains its goals, the Local Union Business Manager, Director of Training in partnership with the stakeholders, including shop stewards and the local membership, shall ensure all members:

- Meet their responsibilities to the employer and their fellow workers by arriving on the job ready to work, every day on time (Absenteeism and tardiness will not be tolerated.)
- Adhere to the contractual starting and quitting times, including lunch and break periods (Personal cell phones will not be used during the workday except for lunch and break periods.)
- Meet their responsibility as highly skilled crafts workers by providing the required tools as stipulated under the local Collective Bargaining Agreement while respecting those tools and equipment supplied by the employer
- Use and promote the local union and international training and certification systems to the membership so they may continue the road of lifelong learning, thus ensuring UA craftworkers are the most highly trained and sought-after workers
- Meet their responsibility to be fit for duty, ensuring a zero-tolerance policy for substance abuse is strictly met
- Be productive and keep inactive time to a minimum
- Meet their contractual responsibility to eliminate disruptions on the job and safely work towards the on-time completion of the project in an auspicious manner
- Respect the customers' property (Waste and property destruction, such as graffiti, will not be tolerated.)
- Respect the UA, the customer, client, and contractor by dressing in a manner appropriate for our highly skilled and professional craft (Offensive words and symbols on clothing and buttons are not acceptable.)
- Respect and obey employer and customer rules and policies
- Follow safe, reasonable, and legitimate management directives

I have read and agree to abide by the UA Standards of Excellence

Name: _____
(Please Print)

Date: _____

Witness Signature: _____

SASKATCHEWAN PIPING INDUSTRY JOINT TRAINING BOARD
Applicant's Personal Reference
Not to be completed by the applicant, their relative or spouse

APPLICANT'S NAME: _____

The above-mentioned is applying for an apprenticeship with the Saskatchewan Piping Industry Joint Training Board (Plumbers & Pipefitters Local Union 179) and has given your name as a reference. Will you please give us your honest and candid opinion of the applicant's suitability for learning a skilled trade including unquestioned integrity, dependability, and ability to learn the trade?

How long have you known the applicant? _____	What is your relationship with the applicant? <input type="checkbox"/> Friend <input type="checkbox"/> Employer <input type="checkbox"/> Other
If an Employer: Company Name: _____ Your Name & Position: _____ Phone Number: _____ Applicant's Position: _____ Dates of Employment: _____ Position Held: _____ Kind of Work: _____ Work Record: _____ Reason for Leaving: _____	

The following list has been compiled for you. Please check the characteristics you feel give an honest opinion of the applicant:

CHARACTER	FAIR	GOOD	EXCELLENT	PERSONALITY	FAIR	GOOD	EXCELLENT
Initiative				Alertness			
Dependability				Courtesy			
Reliability				Honesty			
Moral Responsibility				Self-Control			
Show Maturity				Cooperativeness			
				Tact			

COMMENTS

_____ Signature _____ Printed Name _____ Date

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If an Employer:	
Company Name: _____	
Your Name & Position: _____	
Phone Number: _____	Applicant's Position: _____
Dates of Employment: _____	
Position Held: _____	
Kind of Work: _____	
Work Record: _____	
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COMMENTS

Signature

Printed Name

Date

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<p>Your Name & Position: _____</p>	
<p>Phone Number: _____</p>	<p>Applicant's Position: _____</p>
<p>Dates of Employment: _____</p>	
<p>Position Held: _____</p>	
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Show Maturity				Cooperativeness			
				Tact			

COMMENTS

Signature

Printed Name

Date